Remote education provision: Information for parents

This information is intended to provide clarity to pupils and parents or carers about what to expect from remote education at Park Academy West London where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section.

The remote curriculum: what is to be taught at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- All students should have access to Google Classroom. Lessons will be uploaded to their individual classroom from day one.
- Papers packs will be made available next day for students who do not have access to the internet.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school. Staff are asked to plan lessons which cover the same content as they would have covered in school.
- Remote tasks are as challenging as tasks set in school and the level of work is pitched to match the individual classes. Teachers will also adapt their remote lessons to support individual students learning from home.
- Each lesson will include some activities for students to complete. These remote activities will support students to check their understanding of the content covered in the lessons.
- Lessons will include some form of video / voice over support.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will cover the same amount of learning time that pupils will cover when in school. We are aware that there are some families who are sharing devices so that each child is not able to work at the same time. For this reason, we are not setting specific times for lessons to take place but a guide on the length of time students should spend learning. We ask that all work is submitted by 3pm each Friday.

Key stage 3

At Key Stage 3 students 24 hours of remote learning activities will be provided each week and will be complemented with 4 hours of independent study time each week. Each lesson provided for the students should take the students 1 hour to complete. Students will be given tasks to complete during independent learning time.

Subject	No of remote learning lessons provided each week		
	Year 7	Year 8	Year 9
English	3	3	4
Maths	3	3	4
Science	3	3	3
Geography	1	1	2
History	1	1	2
Languages	1	1	1
RS	1	1	1
PE	1	1	1
Expressive Arts (Drama/Music)	1	1	1
Art & Design	1	1	1
ATL	3	3	
PSHE	1	1	
Independent tasks	4	4	4

Key stage 4

At Key Stage 4 students 24 hours of remote learning activities will be provided each week and will be complemented with 4 hours of independent study time each week. Each lesson provided for the students should take the students 1 hour to complete. Students will be given tasks to complete during independent learning time, including live masterclasses.

Subject	No of remote learning lessons provided each week	
	Year 10	Year 11
English	4	4
Maths	4	4
Science	4	4
Option 1	2	2
Option 2	2	2
Option 3	2	2
Option 4	2	2
Independent tasks	4	4

Key Stage 5

12 hours of remote learning will be provided each week and students will be expected to complete at least 4 hours of independent learning for each of their subjects per week. Each lesson provided for the students should take the students 1 hour to complete.

Subject	No of remote learning lessons provided each week
	Year 12
Subject 1	4
Subject 2	4
Subject 3	4

Accessing remote education

How will my child access any online remote education you are providing?

At Park Academy West London, we upload all of our lessons to Google Classroom. All pupils should have their individual login details. If your child has issues with accessing Google Classroom then please contact your child's Academic Mentor or email googlehelp@park-aspirations.org

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have a limited supply of Chromebooks that are we are able to loan to pupils. Parents or carers should contact their child's Academic Mentor for more information. Once we have loaned out all of the Chromebooks we will monitor the waiting list and let families know as soon as one is available.
- if pupils do not have online access, they can pick up printed weekly work pack from reception; every Monday morning between 10am-12pm. If you require a printed work pack, then please contact your child's Academic Mentor.
- pupils can submit work to their teachers by returning the work to school on Monday (when they collect the next work pack). The work will then be distributed to their teachers.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:
- recorded teaching (video/audio recordings made by teachers) with resources to support learning.
- At the end of each lesson there will be an activity that assess how much the pupils have learnt
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home. There are some textbooks for Key Stage 3 students in reception for parents to collect.
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- live teaching (online lessons) is used occasionally. We are aware that not
- everyone has access to a device at all times so this is strategy is used occasionally to cover key concepts, primarily for Key Stage 4 and 5 students.
- long-term project work and/or internet research activities.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide?

- Pupils are expected to complete required tasks in a timely manner. All work set has a deadline. We are aware of the difficulties with remote learning and so are happy for pupils to work flexibly. However, we require all work to be submitted by 3pm each Friday.

- We ask pupils to be proactive with a back-up plan in case they are unable to access the Internet their regular place of study.
- Pupils are expected to not plagiarize the work of others and claim it as their own.
- Pupils are able to email their subject teachers (using their Park Academy accounts) to ask for help or more support during the week.
- We encourage parents to support their children by setting routine for them, giving advice on how to balance their time and wellbeing.

How will you check whether my child is engaging and how will I be informed if there are concerns?

- At Park Academy West London, we run regular reports to check how well pupils are engaging with remote education.
- Teachers will be checking the work submitted daily.
- If pupils are not engaging with their remote education, their teacher will reach out to the student, if the pupil continues to not engage, the Academic Mentor will contact home.
- Academic Mentors will collate the information from each subject area and contact parents at least once a week to discuss their child's progress. This will be more regular if concerns are raised. Parents are encouraged to contact the Academic Mentor via email if they have any concerns (or contacting reception if they do not have the facility to email).

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. Our approach to feeding back on pupil work is as follows:
- whole-class feedback via Google Classroom, quizzes via Google Classroom, marked automatically via Google Classroom.
- in cases where students use paper packs, feedback will be given on paper packs
- Pupil will receive some form of weekly feedback on their work.
- Regular cycles of assessment will take place according to the Academy's assessment policy in order to find out how well pupils are progressing and to report to parents.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:
- Although our lessons are adapted to meet the needs of all learners, our SEND team will work very closely with families to ensure the needs of all our students are met.
- If you have concerns that your child's are not being met please contact our SENCO via info@park-aspirations.org and make the subject of the email for the attention of the SENCO.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

- Our teachers will upload lessons on Google Classroom from day one.
- Our teachers, where appropriate will upload textbook or video link that would support students completing the task.
- Our teachers will upload the lesson same lesson taught in class to Google Classroom but with differentiated tasks that student can independently complete on their own.
- All lessons will have a due date for all tasks assigned. The due date to be made explicit on the worksheet or PowerPoint.
- If students have not logged on – their Academic Mentor will contact home and check on why students have not logged on.
- If students have logged on but have not completed the work, the teacher informs the AM and coordinator that work has not been handed in by due date.
- Students self -isolating can submit work via email or via Google Classroom. Work must be submitted by the deadline.
- If a student completes a printed work pack, the completed work should be returned to AM on their first day back in the Academy. Alternatively, students can always take a picture of completed task and upload to Google Classroom.