



Ms Suvi Mohey [Principal]

February 2023

Dear Parent/Carer,

Re: Year 9 Work Shadow Day

Following from my letter sent out in January, I would like to remind parents and carers that this year, as part of our commitment to providing students with an outstanding Careers Education that will empower and inspire, we will be running a work shadow opportunity for our Year 9 students. According to a recent survey, 80% of employers think that work experience is essential.

Our work shadow day is on Thursday 9th March which falls within National Careers Week. Unfortunately there is no flexibility on this date. The opportunity is optional - students who do take part will attend school as normal on this day and will participate in normal lessons and some career focused activities.

Parents/Carers will be responsible for sourcing and confirming the placement for their child. We suggest that students spend the day experiencing the work place of a family member or family friend. **If a student attends the place of employment of their parent/carer and they accept responsibility for their child for the day, Employer Liability Insurance is not needed. This should be indicated on the Unifrog placement tool when being completed by the employer.**

All paperwork must be completed by Wednesday 22nd February, however please do not let me know if an extension to this deadline is needed or if you have any queries.

This is an exciting opportunity for our students and we hope that they will enjoy the opportunity to experience the world of work.

Yours sincerely,

Ms B Reynolds
Senior Vice Principal and Careers Lead