



Ms Suvi Mohey [Principal]

3rd March 2023

Dear Parent / Carer,

Re: The Big Interview Day

In keeping with our commitment to provide students with outstanding careers guidance and tailored support, we are hosting our first 'Big Interview Day' for all Year 10 students. In collaboration with SCS who are working on the HS2 project, a range of volunteers will be in school to provide students with a mock job interview. Each interview will be 10 minutes long, with five minutes for feedback focusing on strengths of the interview and areas to develop. Providing students with a mock interview experience helps them to learn how to answer difficult questions, develop interview strategies, improve their communication skills and reduce stress before an actual job interview.

Students will be given the choice of three jobs to choose from:

- Site engineer
- Community engagement officer
- Apprentice quantity surveyor

In preparation for the interview, each student will be given a pack of information. In this pack there will be each of the above job descriptions, a list of possible questions that could be asked, some hints and tips for how to be successful in an interview and a slip with the time and location of their interview. Students will be able to select which of the above jobs they would like to interview for.

Should your child not wish to participate in this opportunity, please complete the attached form and return it to Ms Reynolds by Thursday 9th March. Students who are participating will receive their packs on Friday 10th March. Should you have any questions or queries regarding above please do not hesitate to contact me.

Yours sincerely,

Ms B. Reynolds
Senior Vice Principal

Year 10 The Big Interview Day – Tuesday 14th March

Student: _____ AM: _____

My child **does not wish** to participate in The Big Interview on the above date.

Signed: _____ (parent/carer)

Date: _____

Please return slip to Ms Reynolds by Thursday 9th March

Perseverance ♦ Aspiration ♦ Respect ♦ Kindness