



Ms Suvi Mohey [Principal]

2nd September 2024

Dear Parents and Carers

We are excited to welcome our students back to Park Academy for a new academic year. We look forward to working with you to ensure that your child achieves their potential and we would like to take this opportunity to thank you for your continued support of the academy. To ensure that students continue to experience success this academic year, we would like to share some reminders about our policies, uniform expectations and punctuality.

Uniform

Jumpers:

All students should be wearing jumpers. Jumpers can either be the Park Academy branded jumper or a V-neck school jumper. Sweatshirts and round neck jumpers are not allowed.

Blazers:

Blazers should be worn at all times around the academy.

Tie:

Ties should be worn at all times around the academy.

Skirts:

Students are able to wear black pleated skirts that are knee length. The material should not be jersey or contain any lycra.

Coats:

Students are able to wear coats of any colour. Hoodies are not allowed and these will be confiscated if students wear them on the academy site. If students refuse to hand in these in they will be isolated for a uniform infringement in line with our behaviour policy.

Shoes:

Students should be wearing black school shoes. Trainers are not allowed.

PE kits:

Students are expected to bring PE kits on days when they have PE. If students do not bring PE kit they will be required to borrow kit and receive a sanction in line with the Academy PE policy.

Jewellery:

Students are allowed to wear one stud in each ear only. Students with nose piercings must have clear nose studs.

Nails:

Acrylic nails are not permitted.

Students will not be permitted to attend normal timetabled lessons if their uniform is not correct. We will continue to try to rectify any issues so that your child can return to lessons as quickly as possible. If you are aware of any issues, please contact your child's Academic Mentor or Year Team Lead as soon as possible.

Internal Exclusion (IE)

IE starts at 9.30am and ends at 4.00pm, Monday to Thursday, and 9.30am to 3.00pm on Friday. If your child is in IE and arrives before 9.30am; you will be contacted and they will be sent back home. Students will be expected to return back to the academy at 9.30am on the next school day.

Perseverance ♦ Aspiration ♦ Respect ♦ Kindness

If your child has two C3 incidents in one day, they will be placed in isolation to prevent further escalation, and contact will be made with home if your child is isolated.

Truancing causes significant disruption to learning. Therefore, if any child is found to be truancing, they will be immediately placed in isolation to prevent further escalation.

We have made some changes to our behaviour policy in relation to detentions and introduced detentions on the same day that they are set. The purpose of this is to allow students to receive a sanction on the day and therefore allowing them a fresh start at the Academy the following day. Detentions can be either 20, 40 or 60 minutes after school and these will run each day. You will be notified via email or text message if your child has a detention. The detention cut off for the same day is 2.00pm, which means that if your child receives a sanction after this time, this will be set the following day.

Mobile phones and devices are a distraction to learning and our policy on these remains the same; they should not be seen or heard. If they are, these will be confiscated until the end of the day and students will be able to collect them from student services at the end of the day. If a student refuses to hand over their mobile phone or devices, the student will be placed in Internal Exclusion. Hoodies are not part of the Park Academy uniform and will be confiscated if seen. If students refuse to hand over their hoodie, the student will be placed in internal exclusion.

We understand that rewards play a significant role in promoting the positive behaviours that we expect to see from students. This remains a focus for us this year and students will continue to be rewarded with achievement points, positive phone calls home and post cards amongst other things. There are six reward trips planned for this academic year and we believe that trips are opportunities to enrich and reward our students. However, students will not be allowed to take part on a trip if they persistently ignore Park Academy rules and expectations.

Punctuality

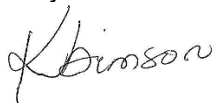
Attendance and punctuality are significant factors in ensuring that your child maximises their learning and achieves their academic potential.

The Academy day starts at 8.30am and all students should be in their Academic Mentoring room at this time. Students in Year 7 and 8 should allow time to walk from the back gate to their Academic Mentoring room for 8.30am.

Students who arrive after 8.30am receive a late mark and a 20-minute detention that is held at break 1. If a student fails to attend this detention, it is escalated through our tariff system to a 40-minute detention same day, and from this point the behaviour policy will be applied. If students arrive after 8.50am, they will receive a late mark and a 40-minute detention the same day that is held at the end of the school day. If student arrives after 9.55am, they will receive a late mark and a 60-minute detention that will be held at the end of the school day. If a student fails to attend same day detention, the behaviour policy will be applied.

Where a student is persistently late, parents/carers will be contacted by either the student's Academic Mentor, the Year Leader or myself, to discuss reasons for persistent lateness and to work together to resolve the issue moving forward.

Many thanks



Ms K Bimson
Assistant Principal